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**PRESENT**

Name	Appointment
Sir R Packer	Chair (See minute 41/21)
Mrs B Small	Vice Chair (See minute 41/21)
Sir R Jack	Councillor
Mrs M Philpott	Councillor
Mr P Young	Councillor
Cllr Mrs B Wayman	Wiltshire Council
Mr J Nicholas	Clerk
Members of the Public: 7	

Item	Points/Decisions	Action
(a)	(b)	(c)
41/21	<p><b><u>1. Welcome and Appointments</u></b></p> <p>The current Chairman Cllr Sir Richard Packer welcomed those present to the meeting. The Councillors listed above had been elected to serve for a period of 4 years following the May elections. Cllr PY was welcomed to his first meeting.</p> <p>It was proposed and unanimously supported to appoint:</p> <ul style="list-style-type: none"> <li>• Cllr Sir RP as Chair</li> <li>• Cllr Mrs BS as Vice Chair</li> </ul> <p>Wilts Cllr Mrs BW was welcomed back as the Wiltshire Council rep. Although no longer a Cabinet member she was now the Chair of the SW Area Board.</p>	
42/21	<b><u>2. Apologies:</u></b> None	
43/21	<b><u>3. Declaration of Interests:</u></b> None	
44/21	<p><b><u>Annual Parish Assembly (Public Forum):</u></b> The Chmn explained that due to the current Covid restrictions it had been necessary to incorporate the Annual Assembly into the AGM and ensure adherence to the Government guidelines on public meetings.</p> <p>The following reports were received and read out:</p> <ul style="list-style-type: none"> <li>• Horticultural Society</li> <li>• Village Voice</li> <li>• Reading Room</li> <li>• Playground Committee</li> </ul> <p>(all reports available on the PC web site or via the Clerk)</p> <p>The Chmn thanked all those involved especially during the difficult last year.</p> <p>No other issues were raised during this public forum.</p>	
45/21	<b><u>4. The Minutes of the Parish Council meeting held on 3 March:</u></b> agreed	
46/21	<b><u>5. Matters Arising from the minutes of 3 March (not covered elsewhere):</u></b> None	
47/21	<p><b><u>6. Annual Accounts and Governance returns 2020/21:</u></b></p> <p>The Clerk explained the background and highlighted major changes since last year. The following documents were supported and authorized for signature (where necessary), publication and submission by the Chmn and Clerk:</p> <ul style="list-style-type: none"> <li>• Certificate of Exemption for Smaller Authorities</li> <li>• Internal Audit Report</li> <li>• Annual Governance Statement</li> <li>• Accounting Statement</li> </ul> <p>James Lock was thanked for preparing the Internal Audit Report.</p> <p>The Clerk suggested in addition publication of the Receipts and Payments schedule for the year.</p>	<p>Chmn/Clerk</p> <p>Clerk</p>
48/21	<p><b><u>7. Finance:</u></b></p> <p>(i) The new format Payments and Receipts statement for the period 01.04.21 to 30.04.21 was received. The balance at 30.04.21 is £15,694.97.</p> <p>(ii) Insurance: The Clerk explained that the renewal premium had recently been received from Community First. He had compared with insurance elsewhere and advised on the</p>	Clerk

	<p>advantages of staying with Community First but adopting a 3 year agreement at an annual premium of £451.54 saving £136.85 pa on the current agreement. This was unanimously supported.</p>	Clerk
49/21	<p><b>8.1 Planning Procedures and Applications:</b>  <u>Applications Determined or progress since last meeting:</u></p> <ul style="list-style-type: none"> <li>• <u>20/11472/FUL</u> (Revised) Portash, SP3 5BW -Proposed new Garaging, ancillary accommodation and facilities to the main house, Boot Room and Greenhouse: <b>PC Position No Comment; Consultation ends 7<sup>th</sup> May</b></li> <li>• <u>21/00274/CLE</u> Ridge House, Frickers Lane, Ridge, SP3 5BS - Certificate of lawfulness for inclusion of paddock within residential curtilage: <b>Wiltshire Council Approved 6<sup>th</sup> April</b></li> </ul> <p><u>Applications Received since last meeting:</u></p> <ul style="list-style-type: none"> <li>• <u>PL/2021/03009</u> Chilmark Manor, Barberry, SP3 5AP- Work to trees in a conservation area: <b>PC Position No Comment; Wiltshire Council decision made 7<sup>th</sup> May: No Objection</b></li> <li>• <u>21/02426/DOC</u> The Malthouse, The Street, SP3 5AV - Discharge of condition 3 of 18/09769/FUL : <b>Wiltshire Council approved details reserved by a condition 13<sup>th</sup> April</b></li> <li>• <u>Appeal Ref: APP/Y3940/W/20/3260576</u> Agricultural Building at Down Farmhouse, Cow Drove, Chilmark SP3 5TA: <b>Appeal Allowed by Planning Inspectorate 28<sup>th</sup> April</b></li> <li>• <u>21/01171/FUL</u> 2 Lower Mooray SP3 5BA Landscaping to the front and rear gardens: <b>Wiltshire Council Decision 30<sup>th</sup> April (post meeting note approved with conditions 27<sup>th</sup> May)</b></li> <li>• <u>21/02188/TCA</u> Black Dog Inn SP3 5BY Tree works in a conservation area: <b>PC position No Comment; Wiltshire Council decision No Objection 26<sup>th</sup> March</b></li> <li>• <u>21/01172/LBC</u> Greystones SP3 5BD Demolition of existing garden room and replacement with oak framed garden room using same footprint/existing roof tiles: <b>PC position no comment; Consultation ended 8<sup>th</sup> April, target date for decision 4<sup>th</sup> May</b></li> <li>• <u>PL/2021/03430</u> Purbeck Lodge, Cow Drove, SP3 5AJ Take down existing old Wooden Summerhouse and replace with Green Retreats wooden Garden Studio; <b>PC position No Comment; Wiltshire Council decision 24<sup>th</sup> May</b></li> <li>• <u>PL/2021/03064</u> Chilmark House, SP3 5AP Discharge of condition 3 of LBC 19/11200/LB relating to samples slate for proposed roof of kitchen extension. <b>PC position noted; Wiltshire Council decision 17<sup>th</sup> May (post meeting note Approved)</b></li> </ul> <p><b>8.2 Proposed development of Parminters' site in Tisbury with housing and care home:</b>  Cllr RJ referenced his recent email to the Parish Council following communication with a resident of Ansty concerning the above planned development. Concerns from neighbouring villages to Tisbury had been raised especially wrt possible increased traffic both in Tisbury and surrounding villages, difficulties with consequent parking in Tisbury and concerns about congestion if one of the arches under the bridge should be used for pedestrians. Wilts Cllr BW mentioned the need for additional affordable housing both in Tisbury and some of the surrounding villages.  Following discussion it was agreed that Cllr PY should represent Chilmark PC in future discussions with the other local PCs and liaise with all Chilmark Cllrs in reaching an agreed view.  Post meeting note: the text of an email expressing the Council's concerns about the proposed development to be sent by the Chairman to Tisbury Parish Council was agreed between councillors and sent.</p>	<p>Clerk</p> <p>Cllr PY</p>
50/21	<p><b>9. Claybush Playing Field</b>  Cllr BS reported back on discussion with vice chair of School Governors. The internal works were nearing completion and the repairs to the fence would be done shortly. 2 trees needed some attention – however the land on which the trees are located does not have clear ownership. It was agreed that Cllr BS should draft a note to the school proposing that the school seek the views of the Wiltshire Council tree officer. Following receipt of that report the PC would consider any relevant implications.</p>	Cllr BS
51/21	<p><b>10. Village Street and Road Signs.</b>  The proposed map for display on noticeboards to aid directions was to be produced by Mr Miller to whom thanks were given. It was agreed to review at the September meeting.</p>	Clerk

52/21	<p><b>11. <u>Village Maintenance</u></b></p> <ul style="list-style-type: none"> <li>• Cllr MP reported back on the successful litter picking exercise in the village and thanked all the helpers and especially Hannah Trent for organizing. The PC had purchased several litter picking devices which can be re-used for future events including the one planned as part of the Great British Spring Clean on Saturday 12<sup>th</sup> June. The possible erection of Keep Britain tidy signs or their equivalent would be investigated.</li> <li>• 5 Pick up your dog mess signs acquired by the Clerk had been erected by Cllr MP. Unfortunately some had been removed. Additional signs to be requested.</li> <li>• The bin which had been inappropriately used at Frickers had been removed. The need for a new litter bin has been identified near the bridge just beyond the driveway to Village End. Quotes had been obtained for purchase (£220) installation (£180) and emptying (£3.56 per time). It was agreed to support the purchase and installation of a new bin at a combined cost of £400. The possibility of a rota organized locally to empty it would be explored.</li> <li>• Cllr BS had sought quotes for the repairs needed to 2 of the Village noticeboards. It was agreed that written quotes supported (once approved) by relevant invoices would be needed.</li> </ul>	<p>Cllr MP/Clerk</p> <p>Clerk</p> <p>Cllr MP</p> <p>Cllr BS</p>
53/21	<p><b>12. <u>Roles of Councillors and Co-option of Councillors</u></b></p> <p>Following discussion with the Chmn it was proposed, supported and unanimously agreed to co-opt Carl Jacobs.</p> <p>Following the departure of former Cllr Patrick Boyles the roles of Highway lead and Flood/Snow Warden needed to be filled.</p> <p>It was agreed that Cllr PY would take on the role of Highways lead supported by Cllr RJ for Ridge. The Chmn would discuss the role of Flood Warden/Snow Warden with Carl Jacobs</p>	<p>Chmn/Clerk</p> <p>Chmn</p>
54/21	<p><b>13. <u>Forbes Field</u></b></p> <ul style="list-style-type: none"> <li>• The Chmn noted that the current tenant had terminated the lease one year early.</li> <li>• The request for the PC to purchase the existing shelter for £350 was considered and rejected. It would need to be removed by the tenant who owned it.</li> <li>• The future use of the field needed to be addressed as did the repairs and maintenance of the borders. A member of the public raised concerns that horses had entered his property adjoining the field and caused some damage. However he might be willing to take on the lease of the field subject to further discussion. Alternatively an advert could be placed in the VV and Focus focusing on possible use by small ponies, alpacas or possibly sheep</li> </ul>	<p>Chmn</p> <p>Chmn</p>
55/21	<p><b>14. <u>Tisthefuture</u></b></p> <p>Cllr MP reported on the refusal to grant a trading licence by Wiltshire Council following an objection raised by their highways department to the proposed location in front of Cross Farm. An alternative location had now been identified at the top of the road by the Church.</p> <p>The PC agreed to write to Tisthefuture in support of this location.</p>	<p>Cllr MP/Clerk/</p>
56/21	<p><b>15. <u>Parking for the Council bungalows at Barn Hill</u></b></p> <p>The Chmn had received a request for additional parking for the Council bungalows at Barn Hill. It was agreed that the Chmn would draft a letter to the responsible Wiltshire Councillor drawing attention to the current problems.</p>	<p>Chmn</p>
57/21	<p><b>16. <u>Affordable Housing Frickers Paddock</u></b></p> <p>The Clerk had received an enquiry from Hastoe Housing concerning possible Parish Council interest in developing plans for affordable housing on the land Hastoe Housing owned at Frickers Paddock. Given the time constraints at the meeting it was agreed to defer discussion until the next meeting.</p>	<p>Clerk</p>
58/21	<p><b>17 <u>AOB</u></b></p> <p>Some Councillors had received comments from villagers regarding the amount of beech cuttings that had been left following initial work on encouraging wildflowers in various village locations. Following discussion it was agreed that there was nothing the PC could usefully do.</p>	
59/21	<p><b>18. <u>Items for the Village Voice/Website.</u></b></p> <p>Cllr BS to liaise with the Editor, Mrs S Miller to summarise key points for publication in The Village Voice.</p>	
60/21	<p><b>19. <u>Date of the next Meeting:</u></b></p> <p>Wednesday 7<sup>th</sup> July 2021 at 7pm in the Reading Room.</p>	